



Kim Webber B.Sc. M.Sc.
Chief Executive
52 Derby Street
Ormskirk
West Lancashire
L39 2DF

Tuesday, 18 April 2017

TO: THE MAYOR AND COUNCILLORS

Dear Councillor,

You are summoned to a meeting of the **COUNCIL** to be held in the **COUNCIL CHAMBER, 52 DERBY STREET, ORMSKIRK L39 2DF** on **WEDNESDAY, 26 APRIL 2017** at **7.30 PM** at which your attendance is requested.

Yours faithfully

A handwritten signature in black ink, appearing to be "Kim Webber".

Kim Webber
Chief Executive

AGENDA
(Open to the Public)

	PAGE(S)
1. PRAYERS	
2. APOLOGIES	
3. DECLARATIONS OF INTEREST If a member requires advice on Declarations of Interest, he/she is advised to contact the Borough Solicitor in advance of the meeting. (For the assistance of members a checklist for use in considering their position on any particular item is included at the end of this agenda sheet.)	857 - 858

4. **MINUTES**
To receive as a correct record the minutes of the Council meeting held on Wednesday, 22 February 2017. 859 - 874
5. **ANNOUNCEMENTS BY THE MAYOR AND/OR THE CHIEF EXECUTIVE**
6. **TO ANSWER ANY QUESTIONS UNDER THE PROVISIONS OF COUNCIL PROCEDURE RULE 10.2**
7. **MINUTES OF COMMITTEES**
To receive the minutes of the following meetings, to confirm, if appropriate, such of the minutes as require confirmation and to pass such resolutions as the Council may deem necessary:
- a) Planning Committee held on Thursday, 9 February 2017 875 - 878
- b) Planning Committee held on Thursday, 9 March 2017 879 - 882
- c) Standards Committee held on Tuesday, 21 March 2017 883 - 886
- d) Audit & Governance Committee held on Tuesday, 28 March 2017 887 - 890
- e) Licensing & Appeals Committee held on Tuesday, 4 April 2017 891 - 894
- f) Planning Committee held on Thursday, 13 April 2017 *TO FOLLOW*
8. **COUNCIL PLAN 2017-18**
To consider the report of the Chief Executive. 895 - 922
9. **MOTIONS**
To consider the following Motions included on the agenda at the request of the Members indicated:
- a) **Protection of Workers' Rights - Motion Included on the Agenda by Councillor Pritchard on Behalf of the Labour Group**
That Council notes the intention of the government, set out in the Great Repeal Bill White Paper published March 30th 2017, to afford itself wide-ranging powers to use secondary legislation to "adapt converted EU law to fit the UK's post-exit circumstances." (para 3.13).
- That, notwithstanding acceptance within the White Paper that "the purpose of the Great Repeal Bill and the secondary legislation is to convert EU law into UK law." (para 3.10), rather than to amend substance, Council is concerned that such a purpose may not hold true unless specific assurances are provided that secondary legislation (or so-called Henry VIII clauses) will not be misused;
- That, in particular, Council wishes to seek assurance on behalf of the people of West Lancashire, that such secondary legislation will not be used, in a way which bypasses proper parliamentary scrutiny, to

weaken the protections and rights for workers which are now embedded in EU law, but which in many cases reflect earlier successes by the trade union movement in establishing these rights and protections;

That, accordingly, the Chief Executive be instructed to write to the Secretary of State for Exiting the European Union and the Attorney General, seeking assurance from them that the forthcoming legislation will specifically exclude from the provisions enabling secondary legislation any power to change converted EU-law applying to workers' rights and protections through such secondary legislation;

Further, that the Chief Executive be instructed to write to other councils in Lancashire and the Liverpool City Region, inviting them to seek similar assurance on behalf of their citizens.

b) Drainage and Flooding Cabinet Working Group - Motion Included on the Agenda by Councillor C Marshall on Behalf of the Conservative Group

That following the receipt of representation from Seema Kennedy, MP for South Ribble and developments since the Environment Agency's Alt Crossens Consultation, given the ongoing issues regarding the maintenance of main watercourses for the effective drainage of the area, alongside the Environment Agency's recent extension of the Notice period served on various satellite pumps, together with problems with surface water drainage and the widespread implications for residents and businesses in West Lancashire, this Council resolves the following:

A. That a Drainage and Flooding Cabinet Working Group be established to be formed of 3 Labour Members and 2 Conservative Members, with a Chairman and Vice-Chairman, as now nominated by the Leader of the Council with the following Terms of Reference:

- "1. To investigate the issue of the maintenance of main watercourses and explore possible solutions; to explore possible options for the satellite pumps on which Notice has been served; and, to examine the problems surrounding surface water drainage. To do this with a view to assessing the impact on the people and businesses of West Lancashire with an aim to discover how the situation could be improved.
2. To liaise with interested parties, including, but not limited to, the Environment Agency; Lancashire County Council (as Lead Local Flood Authority); the recently formed AltCrossens Advisory Group; and, neighbouring authorities where the causation and effect of the problems crosses over boundaries and affects both authorities. To do this to gather evidence and thereby assess the best possible solutions to the issues raised before making a report of such to a future meeting of the Full Council."

- B. That funding from the Major Projects Reserve to the value of £20,000 be agreed to cover the costs of servicing the work of the Drainage and Flooding Cabinet Working Group.

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

FIRE EVACUATION PROCEDURE: Please see attached sheet.

MOBILE PHONES: These should be switched off or to 'silent' at all meetings.

For further information, please contact:-

Jacky Denning on 01695 585384

Or email jacky.denning@westlancs.gov.uk

**FIRE EVACUATION PROCEDURE FOR:
COUNCIL MEETINGS WHERE OFFICERS ARE PRESENT
(52 DERBY STREET, ORMSKIRK)**

PERSON IN CHARGE: Most Senior Officer Present
ZONE WARDEN: Member Services Officer / Lawyer
DOOR WARDEN(S) Usher / Caretaker

IF YOU DISCOVER A FIRE

1. Operate the nearest **FIRE CALL POINT** by breaking the glass.
2. Attack the fire with the extinguishers provided only if you have been trained and it is safe to do so. **Do not** take risks.

ON HEARING THE FIRE ALARM

1. Leave the building via the **NEAREST SAFE EXIT**. **Do not stop** to collect personal belongings.
2. Proceed to the **ASSEMBLY POINT** on the car park and report your presence to the **PERSON IN CHARGE**.
3. **Do NOT** return to the premises until authorised to do so by the **PERSON IN CHARGE**.

NOTES:

Officers are required to direct all visitors regarding these procedures i.e. exit routes and place of assembly.

The only persons not required to report to the Assembly Point are the Door Wardens.

CHECKLIST FOR PERSON IN CHARGE

1. Advise other interested parties present that you are the person in charge in the event of an evacuation.
2. Make yourself familiar with the location of the fire escape routes and inform any interested parties of the escape routes.
3. Make yourself familiar with the location of the assembly point and inform any interested parties of that location.
4. Make yourself familiar with the location of the fire alarm and detection control panel.
5. Ensure that the zone warden and door wardens are aware of their roles and responsibilities.
6. Arrange for a register of attendance to be completed (if considered appropriate / practicable).

IN THE EVENT OF A FIRE, OR THE FIRE ALARM BEING SOUNDED

1. Ensure that the room in which the meeting is being held is cleared of all persons.
2. Evacuate via the nearest safe Fire Exit and proceed to the **ASSEMBLY POINT** in the car park.
3. Delegate a person at the **ASSEMBLY POINT** who will proceed to **HOME CARE LINK** in order to ensure that a back-up call is made to the **FIRE BRIGADE**.
4. Delegate another person to ensure that **DOOR WARDENS** have been posted outside the relevant Fire Exit Doors.

5. Ensure that the **ZONE WARDEN** has reported to you on the results of his checks, **i.e.** that the rooms in use have been cleared of all persons.
6. If an Attendance Register has been taken, take a **ROLL CALL**.
7. Report the results of these checks to the Fire and Rescue Service on arrival and inform them of the location of the **FIRE ALARM CONTROL PANEL**.
8. Authorise return to the building only when it is cleared to do so by the **FIRE AND RESCUE SERVICE OFFICER IN CHARGE**. Inform the **DOOR WARDENS** to allow re-entry to the building.

NOTE:

The Fire Alarm system will automatically call the Fire Brigade. The purpose of the 999 back-up call is to meet a requirement of the Fire Precautions Act to supplement the automatic call.

CHECKLIST FOR ZONE WARDEN

1. Carry out a physical check of the rooms being used for the meeting, including adjacent toilets, kitchen.
2. Ensure that **ALL PERSONS**, both officers and members of the public are made aware of the **FIRE ALERT**.
3. Ensure that **ALL PERSONS** evacuate **IMMEDIATELY**, in accordance with the **FIRE EVACUATION PROCEDURE**.
4. Proceed to the **ASSEMBLY POINT** and report to the **PERSON IN CHARGE** that the rooms within your control have been cleared.
5. Assist the **PERSON IN CHARGE** to discharge their duties.

It is desirable that the **ZONE WARDEN** should be an **OFFICER** who is normally based in this building and is familiar with the layout of the rooms to be checked.

INSTRUCTIONS FOR DOOR WARDENS

1. Stand outside the **FIRE EXIT DOOR(S)**
2. Keep the **FIRE EXIT DOOR SHUT**.
3. Ensure that **NO PERSON**, whether staff or public enters the building until **YOU** are told by the **PERSON IN CHARGE** that it is safe to do so.
4. If anyone attempts to enter the premises, report this to the **PERSON IN CHARGE**.
5. Do not leave the door **UNATTENDED**.